



Data Privacy Notice

This privacy notice sets out how we handle the personal information that is processed when using the website or when sharing information with Baldock Town Cricket Club (BTCC).

It is important to read this privacy notice together with any other privacy or fair processing notices we may provide from time to time.

DATA PROTECTION OFFICERS

As a Data Controller we have appointed a Data Protection Officer who is responsible for overseeing compliance with this policy.

The Data Protection Officer for BTCC is:

Jack Mead
Jack@BaldockTownCC.co.uk

THE INFORMATION WE MIGHT HOLD

Where you submit information to create an account we will use and store:

- Name,
- Address,
- Telephone number
- Email Address
- Personal Profile;
- Membership of Organisations and Clubs;
- Photos and Videos;
- Social Media; and
- Financial and other references.

If you do not provide information when requested, it may be necessary for us to exclude you from sites. This list is not exhaustive, and we may collect other information where necessary.

WHY DO WE COLLECT THIS INFORMATION?

This information will be used to create an account on our website and for us to contact you for information regarding BTCC.

We will process this information in line with Article 6(1) of the GDPR, the basis will include but are not limited to:

- It is our legitimate interest to do so;
- Pursuant to our legal obligations; or
- Where you have consented for your personal information to be processed.

We may inform you of additional purposes for processing your information when that information is collected from you.

HOW IS YOUR INFORMATION COLLECTED?

We will collect information about from the following sources:

- You;
- A parent or guardian; or
- Someone submitting information on your behalf with your consent.

YOUR DATA PROTECTION RIGHTS

Under data protection law, you have several rights. Your rights are dependent on our reasoning for processing your information.

- **Your right to access**
You have the right to ask us for copies of your personal information. This right always applies. There are some exemptions which may mean you do not receive all information we process.
- **Your right to rectification**
You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- **Your right to erasure**
You have the right to ask us to erase your personal information in certain circumstances.
- **Your right to restrict processing**
You have the right to ask us to restrict the processing of your information in certain circumstances.
- **Your right to object to processing**
You have the right to object to processing if we are able to process your information because the process forms part of a public task or is in our legitimate interest.
- **Your right to data portability**
This will apply to information you have given us. You have the right to ask that we transfer information you gave us from one organisation to another, or give it to you. This only applies if we are processing information based on your consent.

You are not required to pay for exercising your rights and we will endeavour to respond within one month.

DATA SHARING

We will not share your information with third parties for the purposes of direct marketing.



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DATA RETENTION

We will retain your personal information for as long as is required for the purpose it was collected. To remove your information or to exercise your data privacy rights please contact:

adam@BaldockTownCC.co.uk

PHOTOS & VIDEOS

Where photos and videos can clearly identify an individual, it will be classed as personal data regarding data protection legislation.

From time to time we will take photos and videos at events, or matches to promote BTCC. We will always make the effort to notify you of where we will be undertaking photography and the purpose behind it.

Please contact the DPO to opt out of any photos and videos.

DATA SECURITY

We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, we limit access to your personal information to members who have a need-to-know. They will only process your personal information on our instructions.

We have in place the correct procedures to deal with suspected data breaches and if applicable will notify you or the applicable regulator.

LINKS TO OTHER WEBSITES

This privacy notice does not cover the links within this site to other websites. We do not control these third-party websites and are not responsible for their privacy statements. When you leave our website, we encourage you to read their privacy statements.

CHANGES TO THIS POLICY

This policy may be updated from time to time. Please check this page on our website for any changes.